

**Board of the Legislative Printing Unit (LPU)**  
**Regular Meeting | Capitol Building, Room 108**  
**December 8<sup>th</sup> 2025**

**Call to Order:**

Scott Kaiser Called the meeting to order at 10:30 a.m. With all members present, a quorum was established.

**Board Members Present:**

Scott Kaiser, Assistant Secretary of the Senate (Chair)  
Tim Anderson, Secretary of the Senate  
John Hollman, Clerk of the House  
Brad Bolin, Assistant Clerk of the House

**Others Present:**

Russ Nagel, Executive Director, LPU

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**Minutes of previous meeting were approved as follows:**

Motion: Anderson Second: Bolin approved 4-0

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**Executive Director's Report and Board Discussion:**

- HVAC issues discussed
  - Humidity
  - Need mini split system and instillation by Sec. of State trades
- 3<sup>rd</sup> party software with LIS support
  - Order track software moving forward. Will go electronically to print shop
- Would like to add 1 Digital in-house service technician for equipment maintenance.
- Continuing to visit other states for equipment comparison

**Adjournment:**

The meeting adjourned at 10:58 A.M.

Motion: Anderson Second: Hollman 4-0